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14<sup>th</sup> November 2023

## **CHRISTMAS / NEW YEAR BREAK** **YOUR COMPANY TRADING HOURS 2023-24**

In order to assist TCF with your transport and deliveries, could you please complete and return this form with the fields below complete, via email to [csv@tcfinternational.com.au](mailto:csv@tcfinternational.com.au).

This information will assist to minimize the incidents of unnecessary delays and storage during this holiday period. Please provide the contact details of the person that will be available during this period if your normal contact will be unavailable

<b>COMPANY NAME</b>	
DATE CLOSED	
<b>DATE RE OPEN</b>	
CONTACT PERSON FOR THIS PERIOD	
<b>TEL #</b>	
EMAIL ADDRESS	

Please note that if we do not receive this form back, we will assume that your office and receiving location will be open and operating normal business hours during this period, and closed only for the public holidays.

On behalf of the entire team at TCF, we wish you a very safe & happy holiday season.

Yours Sincerely,  
**TCF International Pty Ltd**

*Darren Hart*

Darren Hart  
**Director**